

RESOLUTION NO. _____ OF 2017
City/Town/Village of _____, New York

**RESOLUTION ADOPTING COMMUNITY CHOICE AGGREGATION PROGRAM
EDUCATION AND OUTREACH PLAN AND CUSTOMER OPT-OUT LETTER**

A meeting of the City/Town/Village Board/Council of the City/Town/Village of _____, _____ County, New York was convened in public session at the City/Town/Village Hall located at _____, _____, New York _____ on _____, 2017 at _____ o'clock a.m./p.m.

WHEREAS, _____ [Municipality] has established a Community Choice Aggregation (“CCA”) Program to aggregate the energy supply needs of residents and small commercial businesses, and to negotiate and enter into energy supply contracts with Energy Service Companies (“ESCOs”) on behalf of these citizens to obtain stable, lower-cost energy prices, as well as environmental benefits and/or a community-based solution to meeting our collective energy needs; and

WHEREAS, _____ [Municipality] is required to adopt a community-specific plan for engaging in public education and outreach regarding the CCA Program in this community, as well as an opt-out letter on _____ [Municipality]’s letterhead informing members of the public of their right to opt-out of the CCA Program, and providing a clear procedure for so doing; and

WHEREAS, these community-specific documents, once adopted, will be incorporated into the CCA Program Implementation Plan, to be administered by the CCA Administrator, as approved by the New York State Public Service Commission (“NYSPSC”), to ensure compliance with rules and regulations governing CCAs;

NOW, THEREFORE, BE IT RESOLVED that _____ [Municipality] hereby adopts a public education and outreach plan and CCA opt-out letter;

AND BE IT FURTHER RESOLVED THAT, the plan and letter will be provided to the CCA Administrator and New York State Department of Public Service staff charged with reviewing on behalf of the NYSPSC, for incorporation into the CCA Program Implementation Plan.

A motion by Member _____, seconded by Member _____, to adopt Resolution No. __ of 2017.

In favor: _____
Opposed: _____
Motion Approved: _____

The Resolution was adopted at a meeting of the City/Town/Village Board/Council of the City/Town/Village of _____ duly conducted on _____, 2017.
